

EXAMPLE ONLY

(From final Preview Page after BOE Application is filled-in).

01/21/16



The people at the BOE at this number are very helpful if you need help.



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Registration - Review

For assistance during regular business hours call 1-800-400-7115 (TTY:711)

Registration Id:

([edit](#))

Last Updated By

on 01/21/2016 at 08:39:34 AM

[Preparer](#)

[Ownership Information](#)

[Business Information](#)

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Required Registrations

- Temporary Seller's Permit

Preparer Information ([edit](#))

*Business entity type you are registering for: **Individual**

*What is your role in this application? **Owner**

*Are you going to register for multiple business locations? **No YES or NO**

*Are you applying for a Temporary Seller's Permit? **Yes**

To begin, go to -- <http://www.boe.ca.gov/>
Log-In if you already have an account.

If not, continue the process to create an account.

Click the Permits & Licenses Tab

Click the "temporary seller's permit" link.

If first time permit, click "Register a Business Activity"

If you have an account, click "Add a new location"

Ownership Information ([edit](#))

You only need to fill in required items at *'s.

Individual

Name: **Your Name**

aka:

*Identification Type: **Driver License Number, California**

*Identification Number: **XXXXXXX**

*SSN: **XXX-XX-XXXX**

*Date of Birth: **XX/XX/XXXX**

FEIN:

SEIN:

Contact Information

Enter "your" contact info.

*Telephone Number: **XXX-XXX-XXXX**

Mobile Number: **XXX-XXX-XXXX**

Email Address: **Your email address**

*Books and records maintained by owner? **YES or NO**

*Is the owner the contact for business activities? **YES or NO**

Home Address

Enter "your" home address.

*Street: **xxxx Your St.**

*City: **Your City.**

*Zip: **XXXXXX**

*Country: **United States of America**

Personal Banking Information

- *Bank Name: **Your Bank's Name**
*Branch Location: **Your Bank's Street, City**
*Same bank used for business activities - **YES or NO**

Personal References:

#	Name	Phone
1	Indicate a personal or business reference and phone number.	

Business Information ([edit](#))

Doing Business As (DBA)

Enter your business or organization name.

Business Activities

- Seller's Permit *Start Date: **10/16/2016** *End Date: **10/16/2016**
Please note: the BOE will determine the start date for all accounts.

Use the event date 10/21/2018

Temporary Sales Address

- *Street: **175 N. Moorpark Rd.**
*City: **THOUSAND OAKS** *State: **California**
*Zip: **91360 - 4403**
*Country: **UNITED STATES OF AMERICA**
*Is the address located within city limits? **Yes**
*Telephone Number: **555-555-5555**
*Email Address: **your.email@hotmail.com**

Use this Temporary Sales Address

Use "YOUR" phone and email here.

Business Mailing Address

- Attention to:
*Street: **xxxx Your St.**
*City: **Your City** *State: **Your State.**
*Zip: **xxxxx**
*Country: **United States of America**

Enter "your" business address.

Business Type

- *NAICS Code: **454390 - Other Direct Selling Establishments**

USE THIS CODE

Do You Have Other BOE Accounts?

Please enter other BOE Accounts that you have:

Temporary Sale Event Information

- *Estimated Event Sales Amount: \$ _____
*Space Rental Cost: \$ _____
*Does the event charge admission? **No**

Enter your estimated sales for this event.

Enter your vendor space fee.

Enter "No" since admission is free.

Event Organizer/Promoter Name: **Rotary Club of Thousand Oaks is the organizer, but can be left blank.**

Street:

City: State: **California**

Zip:

Country: **UNITED STATES OF AMERICA**

Event Organizer/Promoter Telephone Number:

Credit Card Processor

*Will the business be accepting credit card payments? **YES or NO**

Merchant Card Processor Name:

If YES, enter the Merchant Card information.

Merchant Card Processor Account:

[Previous](#) [Delete Application](#) [Submit](#)



Don't forget to click "Submit". Print the Preview page for your records.

CALIFORNIA STATE BOARD OF EQUALIZATION

TEMPORARY SELLER'S PERMIT

Valid 10/16/2016 through 10/16/2016



ACCOUNT NUMBER

SR AR 102-868950

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LARRY F. BAKER

175 N MOORPARK RD

THOUSAND OAKS, CA 91360-4401

NOTICE TO PERMITTEE:
You are required to obey all Federal and State laws that regulate or control your business. This permit does not allow you to do otherwise.

IS HEREBY AUTHORIZED PURSUANT TO **SALES AND USE TAX LAW** TO ENGAGE IN THE BUSINESS OF SELLING TANGIBLE PERSONAL PROPERTY AT THE ABOVE LOCATION. THIS PERMIT IS VALID FOR THE PERIODS SHOWN AND IS NOT TRANSFERABLE.

**For general tax questions, please call our Customer Service Center at 1-800-400-7115 (TTY:711).
For information on your rights, contact the Taxpayers' Rights Advocate office at 1-888-324-2798 or 1-916-324-2798.**

BOE-442-ST REV. 5 (11-14)

A MESSAGE TO OUR NEW PERMIT HOLDER

As a seller, you have rights and responsibilities under the Sales and Use Tax Law. In order to assist you in your endeavor and to better understand the law, we offer the following sources of help:

- Visiting our website at www.boe.ca.gov
- Visiting a field office
- Attending a Basic Sales and Use Tax Law class offered at one of our field offices
- Sending your questions in writing to any one of our offices
- Calling our toll-free Customer Service Center at 1-800-400-7115 (TTY:711)

As a seller, you have the right to issue resale certificates for merchandise that you intend to resell. You also have the responsibility of not misusing resale certificates. While the sales tax is imposed upon the retailer,

- You have the right to seek reimbursement of the tax from your customer
- You are responsible for filing and paying your sales and use tax returns timely
- You have the right to be treated in a fair and equitable manner by the employees of the California State Board of Equalization (BOE)
- You are responsible for following the regulations set forth by the BOE

As a seller, you are expected to maintain the normal books and records of a prudent businessperson. You are required to maintain these books and records for no less than four years, and make them available for inspection by a BOE representative when requested. You are also expected to notify us if you are buying, selling, adding a location, or discontinuing your business, adding or dropping a partner, officer, or member, or when you are moving any or all of your business locations. If it becomes necessary to surrender this permit, you should only do so by mailing it to a BOE office, or giving it to a BOE representative.

If you would like to know more about your rights as a taxpayer, or if you are unable to resolve an issue with the BOE, please contact the Taxpayers' Rights Advocate office for help by calling toll-free, 1-888-324-2798 or 1-916-324-2798. Their fax number is 1-916-323-3319.

Please post this permit at the address for which it was issued and at a location visible to your customers.

CALIFORNIA STATE BOARD OF EQUALIZATION

Sales and Use Tax Department